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## Denbigh School's Governors' Charging Policy

Additional Information on Denbigh School  
as referred to in the 2010 Prospectus

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- (a) Where activities (for example school trips) take place in school session time, parents will be invited to make voluntary contributions towards the cost of the activity.
- (b) Where activities take place outside school session time, charges will be levied where appropriate.
- (c) Charges will be made for instrumental music tuition at the rate of £160 per year, paid in advance, for 34 twenty minute individual music lessons - or £106 per year, paid in advance, for 34 twenty minute shared music lessons (2/3 students). The subsidy towards the cost of tuition will be made providing that the students contribute to the musical life of the School. If the fees for the lessons are not met then the School will stop the lessons.
- (d) Appropriate charges will be made in Design and Technology where parents have indicated in advance that they wish to own their child's finished work.
- (e) The parents of a student who fails to complete the examination requirements for a public examination without good reason is liable to meet the examination entry fee.
- (f) The parents of a student who needs to take a public examination for the second or third time are liable to meet the examination entry fee.
- (g) Parents will be required to meet the cost of breakages and damages where this is a result of their child's misbehaviour. Failure to repay such costs will result in examination certificates being withheld, or any funds due to be repaid to the student (for example; locker deposit refund, school trip refund) will also be withheld.
- (h) Charges are not made for the hire of school lockers, but a deposit is payable of £5 refundable providing the locker is in good condition.
- (i) Photocopies of student records requested by parents will be charged at the rate of 20p per page.
- (j) Parents of students who lose their school diary will be required to meet the full cost of a replacement.
- (k) Students who use more than the paper allocated to them by the School at the beginning of each half term for computer printing (20 sheets for each week in the half term) will have to pay for any additional sheets of paper at a cost of 1.5p per sheet.
- (l) Text books are loaned to students on the strict understanding that the books remain the property of Denbigh School and, at the end of a course or when the student leaves school - whichever occurs first - the books will be returned to school in good condition. Books which are lost or damaged beyond reasonable use will have to be paid for or replaced by the student or their parents. Where a student fails to return all of their textbooks, or pay for those that are lost or damaged, the School will retain the student's examination outcomes until such time as the books are returned, or the School is reimbursed for the cost of the replacements. In addition, any funds due to be repaid to the student or parent (for example: locker deposit refund, school trip refund) will also be withheld until the School has been reimbursed.