



DENBIGH SCHOOL



Denbigh School Intimate Care Statement

2025 – 2028

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*Publication on website			
Trust website		School website	
1	Statutory publication	A	Statutory publication
2	Good practice	B	Good practice
3	Not required	C	Not required

**Policy level			
1	Trust wide	Single policy relevant to everyone and consistently applied across all schools and departments, with no variation. e.g. Complaints procedure	Statutory policies approved by the Board of Trustees (or designated Trustee Committee). Non-statutory policies approved by the CEO with exception of Executive Pay.
2	Trust core values	This policy defines the Trust core values in the form of a Trust statement to be incorporated fully into all other policies on this subject, that in addition contain relevant information, procedures and or processes contextualised to that school. e.g. Safeguarding, Behaviour	Statements in statutory policies approved by the Board of Trustees (or designated Trustee Committee). Statements in non-statutory policies approved by the CEO. Policy approved by Local School Board.
3	School/department	These policies/procedures are defined independently by schools as appropriate. E.g. Anti-bullying	Approved by Local School Board.

1. Introduction

Intimate care refers to any support given to a pupil involving toileting, washing, changing, touching or carrying out a necessary procedure to a young person's intimate areas.

This Statement aims to ensure that:

- Intimate care is carried out properly by staff, in line with any agreed plans.
- The dignity, rights and wellbeing of young people are safeguarded.
- Students who require support with intimate care are not discriminated against, in line with the Equalities Act 2010.
- Parents are assured that staff are knowledgeable about intimate care, trained appropriately, and that the needs of their children are taken into account.
- Staff giving support with intimate care do so within guidelines (i.e. health and safety, manual handling, safeguarding protocols) that protect themselves and the students involved.

2. Parental Permission

For young people who need occasional or regular intimate care (e.g. for toileting or toileting accidents), parents or carers will be asked to complete a consent form. For young people whose needs are more complex, an individual Intimate Care Plan will be created in discussion with parents or carers.

Where there isn't an Intimate Care Plan or parental consent for routine care in place, permission will be sought before performing any intimate care procedure.

If all reasonable attempts to make contact with parents or carers have been unsuccessful and a child is experiencing embarrassment or discomfort, basic intimate care will be given, and the School will inform parents or carers afterwards.

3. Creating an individual Intimate Care Plan

Where an Intimate Care Plan is required, it will be agreed in discussion between the School, parents or carers, the young person (when possible) and any relevant health professionals.

The School will work with parents or carers and take their views into account to make the process of intimate care as comfortable as possible for the student. Particular consideration will be given to the best way to provide intimate care with dignity and sensitivity.

Subject to their age and understanding, the views and preferences of the young person will also be taken into account. The Plan will be reviewed and updated regularly to ensure that any changes to a student's needs are fully considered.

4. Staff Responsibility and Training

Any staff who are part of the First Aid team can be asked to provide intimate care. This includes members of the Senior Leadership Team, Teachers and Associate Staff.

Staff will receive:

- Training in the specific types of intimate care they undertake.

- Regular safeguarding training.
- If necessary, manual handling training that enables them to remain safe whilst allowing the pupil to have as much participation in the process as possible.
- Information regarding risk assessments relevant to the provision of intimate care.
- Information regarding hygiene and health and safety procedures relevant to the provision of intimate care.

5. Intimate Care Procedures

Two members of staff will be present whenever intimate care is provided. Whenever possible, intimate care procedures will be carried out:

- In designated areas in-school e.g. individual toilets, medical room.
- By members of staff of the same gender as the student requiring care.

When carrying out procedures, the School will provide staff with appropriate protective clothing and supplies e.g. gloves, aprons, cleaning products, biohazard disposal bags, changing mats and clinical waste disposal bins.

For students needing routine intimate care, the School expects parents to provide and maintain a good stock of necessary resources e.g. underwear, spare set of clothing. Any soiled clothing will be contained securely and discreetly returned to parents at the end of the day or earlier if appropriate.

6. Concerns about safeguarding

If a member of staff carrying out intimate care has concerns about physical changes in a student's appearance (e.g. marks, bruises, soreness), they will report this using the School's normal safeguarding procedures.

If a young person is hurt accidentally or there is an issue when carrying out the procedure, the staff member will report the incident immediately to the Headteacher.

If a student makes an allegation against a member of staff, the responsibility for intimate care of that young person will be given to another member of staff as quickly as possible and the allegation will be investigated according to the School's internal procedures.

Appendix A

INTIMATE CARE CONSENT FORM

PERMISSION FOR SCHOOL TO PROVIDE INTIMATE CARE	
Name of child	
Year and tutor group	
Date of birth	
Name of parent/carer	
I give permission for the School to provide appropriate intimate care to my child (e.g. changing soiled clothing, washing and toileting).	<input type="checkbox"/>
I will advise the School of anything that may affect my child's personal care (e.g. if medication changes or my child has an infection).	<input type="checkbox"/>
I understand the procedures that will be carried out and I will contact the School immediately if I have concerns.	<input type="checkbox"/>
<p>I do not give consent for my child to be washed and change in case of a toileting accident.</p> <p><i>Instead, the School will contact me, or my emergency contact and I/they will organise for my child to be washed and changed.</i></p> <p><i>I understand that if the School cannot reach me or my emergency contact, staff will need to wash and change my child, following the School's Intimate Care Statement, to ensure comfort and remove barriers to learning.</i></p>	<input type="checkbox"/>
Parent signature	
Name of parent	
Relationship to child	
Date	

Appendix B

INTIMATE CARE PLAN PROFORMA

TO BE COMPLETED WITH PARENTS/CARERS	
Name of child	
Type of intimate care needed	
How often will care be given	
Resources and equipment required	
Where care will take place	
Staff carrying out intimate care	
What training staff will be given	

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I will advise the School of anything that may affect my child's personal care (e.g. if medication changes or if my child has an infection)	<input type="checkbox"/>
I understand the procedures that will be carried out and will contact the School immediately if I have any concerns.	<input type="checkbox"/>
Signed by Parent/carer	
Date	