



DENBIGH SCHOOL



Denbigh School

Statement of

Charges

2025 – 2026

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*Publication on website			
Trust website		School website	
1	Statutory publication	A	Statutory publication
2	Good practice	B	Good practice
3	Not required	C	Not required

**Policy level			
1	Trust wide	Single policy relevant to everyone and consistently applied across all schools and departments, with no variation. e.g. Complaints procedure	Statutory policies approved by the Board of Trustees (or designated Trustee Committee). Non-statutory policies approved by the CEO with exception of Executive Pay.
2	Trust core values	This policy defines the Trust core values in the form of a Trust statement to be incorporated fully into all other policies on this subject, that in addition contain relevant information, procedures and or processes contextualised to that school. e.g. Safeguarding, Behaviour	Statements in statutory policies approved by the Board of Trustees (or designated Trustee Committee). Statements in non-statutory policies approved by the CEO. Policy approved by Local School Board.
3	School/department	These policies/procedures are defined independently by schools as appropriate. E.g. Anti-bullying	Approved by Local School Board.

1 Objective

The objective of this Statement is to provide details of applicable charges by Denbigh School, clarifying where charges may arise and are payable for activities and events. The Statement is updated annually and published at the start of the Autumn Term. The charges for the current academic year are included in a table in **Appendix 1**.

2. Principles

- 2.1 All payments will be collected via ParentMail. We do not accept cash or cheques. Please note that all costs have been calculated to include a mandatory 2% bank charge as per the terms and conditions of ParentMail.
- 2.2 Where activities take place in school session time, parents may be invited to make voluntary contributions towards the cost of the activity.
- 2.3 Where activities take place outside of school session time, charges will be levied where appropriate.
- 2.4 For residential trips, where a trip involves an overnight stay parents/carers will be charged for the cost of the students' transport, activities, board and lodging and any additional insurance required, except where parents/carers are in receipt of a qualifying support payment. Denbigh School reserves the right to cancel the trip if the costs have not been covered by parental contributions or other funding. The option to make payments by instalments is available.
- 2.5 Parents/carers will be required to meet the cost of breakages and damages where this is a result of misbehaviour, be this deliberate, malicious damage or actions not in keeping with Denbigh School's values and behaviour expectations:
 - 2.5.1 The full costs of damage incurred will be invoiced to and payable by parents/carers of those student(s) involved.
 - 2.5.2 Failure to pay for the cost of damages will result in privileges to attend trips or the annual Prom being withheld.
 - 2.5.3 Failure to repay such costs will result in any funds due to be repaid to the student, for instance trip refunds, being withheld.
 - 2.5.4 The Alliance Schools Trust and its schools/academies are zero tolerant of malicious or deliberate damage, and the Headteacher will consider taking appropriate additional action in such cases, including reporting the matter to the Police for prosecution if necessary.
- 2.6 For payments made via Parentmail for meals, parents are advised to utilise funds on accounts as students approach their leaving date in order to reduce the account balance to zero. Balances remaining on accounts following students leaving will be transferred (if possible) to sibling accounts, and remaining balances will be repaid if in excess of £5.
- 2.7 Textbooks are loaned to students on the strict understanding that the books remain the property of the school and, at the end of a course or when the student leaves school – whichever occurs first – the books will be returned to school in good condition. Books which are lost or damaged beyond reasonable use will have to be paid for or replaced by the student or their parents/carers. In addition, any funds due to be repaid to the student or parent /carer (for example: trip refund) will also be withheld until the school has been reimbursed.
- 2.8 Parents/carers should contact the School for a list of current qualifying support which could enable them to access assistance with charges. Requests for assistance with charges should be made, in confidence, to the Headteacher and supported by evidence of receipt of a qualifying support payment.

Appendix 1

Table of Charges for 2025 – 2026

Area charge is related to	Further Information	Charges
Instrumental music tuition	The charge is paid in advance for 'normally' 30-34 twenty-minute individual music lessons. If the fees for the lessons are not met, then the school will cease to provide the lessons. The balance between the charge and the actual cost of music tuition is met by the school in the form of a subsidy, provided that students contribute to the musical life of the school.	£339.15
Completed student work in Design and Technology	Appropriate charges will be made where parents have indicated in advance that they wish to own their child's finished work.	Appropriate charges
Failure to complete examination requirements for public examination	The parents of a student who fails to complete the examination requirements for a public examination without good reason, are liable to meet the examination entry fee.	Minimum rate of £30 per exam
Examination resit entry fee	The parents of a student who needs to take a public examination for a second or subsequent time are liable to meet the full cost of the examination resit entry fee.	Cost of examination resit entry fee
Lockers Year 7 to 11	Students will be charged a hire fee for a locker and will retain the same locker throughout Years 7 to 11. The fee is non-refundable. If damage to lockers occurs, appropriate charges will be made and invoiced to parents/carers for the cost of repairs. Replacement locker padlocks/keys will be charged for.	£15 hire charge £7 Replacement locker padlocks/keys Cost of any damage
Lockers Sixth Form	Sixth Form lockers are available for a non-refundable hire fee, although students who previously had a locker in Years 7 to 11 at Denbigh and return to the Sixth Form, can request a locker in the Sixth Form area free of charge.	£15 hire charge ('New to Denbigh' students) £7 Replacement locker padlocks/keys Cost of any damage
Photocopies of student records	Charges will be made for photocopies of student records requested by parents/carers.	20p per page.